



City Wellbeing Practice

1. Name

The name of the group shall be the City Wellbeing Patient Participation Group.

2. Aims

To promote co-operation between the practice and patients to the benefit of both. This will be without distinction of gender, race, colour or political, religious or other opinions or characteristics of individuals.

Our aim is to encourage development and quality of health promotion and services by liaising with patients, Practice staff, other community health workers, the Health Authority and other persons or organisations concerned with health care.

3. Membership

Shall be open and free to all registered patients and staff of the Practice. Should a patient no longer be registered at the City Wellbeing Practice this will disqualify them from attendance at future meetings.

5. Activities

The group will contribute to and be kept informed of Practice decisions and contribute in any way it can to the benefit of the Practice. It will be an avenue both to hear patients' concerns and to advise patients on how these concerns are being met.

The group will produce reports on its activities to be distributed by the practice by whatever means possible

4. Meetings

The group will endeavour to meet a minimum of three times a year and one of these meetings will be the Group's Annual General Meeting to be held in March.

This will be to review the previous years activity and plan for the forthcoming year and activities. This will also be an opportunity to appoint a new Chairman.

5. Organisation

The Group can choose to establish a committee of at least three members at its first annual general meeting. This committee can choose to elect a chairperson.

Both the committee and chairperson to remain in office for one year. The Practice Manager will always be a member of this committee but never its chairperson.

6. Minutes

Shall be typed by the Practice, reviewed and edited by the patient group before on the website.